



## Board of Governors

### Minutes of the meeting held on 25<sup>th</sup> April 2023

BY1151, Edward Elgar, St John's Campus

#### 22/48 Attendance

##### 48.1 Present

Mrs S Speck	Independent Governor, Chair
Ms G Allcott	Student Governor
Mr S Devlin	Independent Governor
Mrs D Gant	Independent Governor
Professor D Green CBE	Vice Chancellor & Chief Executive
Mr M Hardy	Independent Governor
Dr C Jones	Independent Governor
Mr N Khan	Independent Governor
Ms M Lee	Student Governor
Ms C Moir	Staff Governor
Mrs S Morgan	Independent Governor
Mr D Pocha	Independent Governor
Mr M Scriven	Staff Governor
Mr I Smith	Independent Governor
Mr K Sorrell	Independent Governor
Ms L Taylor	Independent Governor

##### 48.2 In Attendance

Mrs J Britton	Pro Vice Chancellor Communications & External Affairs
Mrs A Cope	Director of Human Resources
Ms H Johnstone	University Secretary and Clerk to the Board
Mr S James	Incoming Student Governor
Dr T Jones	Pro Vice Chancellor Students
Ms A Jordan	Provost
Mrs J Newland	Assistant Clerk to the Board
Professor L Stansbie	Pro Vice Chancellor Education, Culture & Society

##### 48.3 Apologies

Mrs L Barber	Staff Governor
Dr D Beech	Independent Governor
Mr R Bonham	Pro Vice Chancellor Finance & Resources
Mr L Coiffait-Gunn	Independent Governor
Ms L Davies-Ward	Staff Governor
Mr T Heywood	Independent Governor



51.2.2 People & Culture Committee terms of reference [minute 25.1.2]: the Committee is to consider the inclusion of performance management in its terms of reference.

## 22/52 Chair's Business

52.1 The Chair reflected on

- 55.1.1 The Board received the update from the Students' Union officers on Students' Union activities. Key points highlighted included an update on support for students on the cost of living, positive news on the recovery of the academic representation system, and work on sustainability. The officers were very pleased to note the University won Varsity this year and that the event engaged a large number of non-sports students.
- 55.1.2 The Students' Union leadership elections have just concluded. Whilst voter turnout was slightly down on last year, the turnout figure of 11.9% compared well to national figures. Two of the Students' Union officers attended the NUS national conference and noted concerns at a national level over policies on international students.
- 55.1.3 Members were interested to note the work on an autism friendly campus and that the Union hoped to take a list of recommendations to the University's EDI Committee soon.
- 55.1.4 The outgoing officers thanked the Board for their support during their term.
- 55.1.5 The Board in turn congratulated the outgoing officers for their hard work and noted the report.

## **22/56 Reports from Committees**

### **56.1 Nominations & Governance Committee [BG22/56]**

- 56.1.1 The Committee Chair presented the report of the Nominations & Governance Committee meeting held on 14<sup>th</sup> March 2023. The Committee had received the annual report on the equality and diversity of the Board and was pleased to note the increase in the number of women on the Board and the slightly younger age profile compared to the previous year.
- 56.1.2 Board members were asked to send the Assistant Clerk to the Board any comments on the proposed questionnaire for the annual governor review process.
- 56.1.3 The Committee reviewed the role of Senior Independent Governor (SIG) in the context of the University's existing governance structure of Chair and two Vice Chairs of the Board and had concluded the current structure to be robust and providing sufficient checks and balances. The Board discussed whether to consider the role further and it was agreed to keep the role under review. It was suggested the role of SIG could be covered in the Vice Chair role descriptor.
- 56.1.4 The Board received and noted the report.

### **56.2 Audit Committee [BG22/57]**

- 56.2.1 The Committee Chair presented the report of the Audit Committee meeting of 21<sup>st</sup> March 2023, highlighting the Committee had received good assurance from three internal audit reports on Corporate Governance, Stock & Inventory Management and Budgetary Control and Financial Forecasting, and received assurance from the annual update to the Fraud Assurance Map. Members noted the update on the internal audit provision tender process.
- 56.2.2 The Board received and noted the report.

### **56.3 Finance & Development Committee [BG22/58] *[NOT FOR PUBLICATION]***

## **22/57 Compliance with OfS Conditions** [BG22/59]

- 57.1 The Board received an update on matters in relation to the OfS, including information on the requirements for the new Access and Participation Plan (APP) and noted the University had volunteered and been accepted to be part of the first wave of submissions and had put in place a

